



# 2018/2019 – V5 Independent Verification Form

The Department of Education has selected your 2018/2019 FAFSA for a review process called verification. The Financial Aid Office must compare information from your FAFSA with information you provide on this form and with any other required documents. If there are differences, additional documentation may be requested and your FAFSA information may need to be corrected. You will not receive any federal financial aid until the verification process is complete.

## SECTION A: STUDENT INFORMATION

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Last Name	First Name	Social Security Number (last 4 digits)
Address	City	State      Zip
Date of Birth	Phone Number	

## SECTION B: FAMILY INFORMATION

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List the people in your household, including:

- Yourself
- Your spouse (if married)
- Student's or spouse's children if the student or spouse will provide more than half of their support from July 1, 2018, through June 30, 2019, even if a child does not live with the student.
- Other dependents if they now live with the student and the student or spouse provides more than half of their support and will continue to provide more than half of their support from July 1, 2018 through June 30, 2019.

Include all household members that meet the above criteria below. Also indicate which household member is or will be enrolled at least half-time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2018 through June 30, 2019.

Full Name	Age	Relationship	College Name	Will be enrolled at least half-time (Yes / No)
1.		Self	CMU	
2.				
3.				
4.				
5.				
6.				

*Note: Financial Aid Office may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary institutions is inaccurate.*



**SECTION C: STUDENT / SPOUSE (IF MARRIED) INCOME INFORMATION**

Please select one option below:

- Student filed 2016 IRS Income Tax Return and used the IRS Data Retrieval Tool when FAFSA was completed.
- Student filed 2016 IRS Income Tax Return but did not use the IRS Data Retrieval Tool when FAFSA was completed. Student is required to provide a copy of the 2016 IRS Tax Return Transcript. (Must provide both IRS income tax returns if student and spouse had filed separately)
- Student did not file and was not required to file 2016 IRS Income Tax Return. (Must complete Section D)

**There are various steps to request your 2016 IRS Tax Return Transcript:**

- Get Transcript by Mail: Go to <https://www.irs.gov/individuals/get-transcript>. Click "Get Transcript by MAIL." Request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript."
- Get Transcript Online: Go to <https://www.irs.gov/individuals/get-transcript>. Click "Get Transcript ONLINE." Request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript."
- Automated Telephone Request: Call 1-800-908-9946
- Paper Request Form: Complete IRS Form 4506T-EZ or IRS Form 4506-T

**SECTION D: NON TAX RETURN FILER INCOME CERTIFICATION**

- Student and/or spouse were not employed and had no income earned from work in 2016.
- Student and/or spouse were employed in 2016 and were not required to file 2016 IRS Income Tax Return. List income information below.  
Student and/or spouse must submit a "**Verification of Nonfiling Letter**" from the IRS dated on or after 10/01/2017. The IRS Verification of Nonfiling Letter is proof that there is no record of a filed tax form for 2016. Request the letter at <https://www.irs.gov/individuals/get-transcript> or submit the IRS Form 4506-T and check box 7.

	Employer's Name	Total amount earned in 2016	W2 form attached
Student's Income			Yes / No
Spouse's Income			Yes / No



## SECTION E: HIGH SCHOOL COMPLETION INFORMATION

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Please provide one of the following documents to confirm the student's high school completion status when the student begins college in 2018/2019.

I am submitting (select one option below):

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the "secondary school leaving certificate" or other similar document for student who completed secondary education in a foreign country.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

If student is unable to obtain the documentation listed above, please contact the financial aid office.

## SECTION F: IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

**(This section must be completed in person at the financial aid office or in the presence of a notary)**

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The student must appear in person at \_\_\_\_\_ California Miramar University \_\_\_\_\_ to verify his or her identity by  
(Name of Postsecondary Educational Institution)

presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.



### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that  
(Print Student's Name)

the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending

\_\_\_\_\_ for 2018/2019.

(Name of Postsecondary Educational Institution)

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Financial Aid Office Official Signature

\_\_\_\_\_  
Date

**Note: If the student is unable to appear in person, please have a notary complete the information below.**

#### Notary's Certificate of Acknowledgement:

State of \_\_\_\_\_ City/County of \_\_\_\_\_ on \_\_\_\_\_,  
(Date)

before me, \_\_\_\_\_ personally appeared, \_\_\_\_\_,  
(Notary's name) (Printed name of signer)

and proved to me on the basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

#### WITNESS my hand and official seal

(seal)

\_\_\_\_\_  
(Notary signature)

\_\_\_\_\_  
(Date Notary's commission expires)

### SECTION G: CERTIFICATION & SIGNATURES

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

By signing this form, I/we certify that all the information reported is complete and correct.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse signature

\_\_\_\_\_  
Date