



2018/2019 - V1 Dependent Verification Form

The Department of Education has selected your 2018/2019 FAFSA for a review process called verification. The Financial Aid Office must compare information from your FAFSA with information you provide on this form and with any other required documents. If there are differences, additional documentation may be requested and your FAFSA information may need to be corrected. You will not receive any federal financial aid until the verification process is complete.

SECTION A: STUDENT INFORMATION

Last Name	First Name	Social Security Number (last 4 digits)		
Address		City	State	Zip
Date of Birth	Phone Number			

SECTION B: FAMILY INFORMATION

List the people in your household, including:

- Yourself
- Your parent(s) include a stepparent, or unmarried biological parents residing together.
- Your parents' other children if your parents will provide more than half of their support from July 1, 2018, through June 30, 2019, even if they do not live with the parents.
- Other dependents if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2018 through June 30, 2019.

Include all household members that meet the above criteria below. Also indicate which household member is or will be enrolled at least half-time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2018 through June 30, 2019.

Full Name	Age	Relationship	College Name	Will be enrolled at least half-time (Yes / No)
1.		Self	CMU	
2.				
3.				
4.				
5.				
6.				

Note: Financial Aid Office may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary institutions is inaccurate.

SECTION C: STUDENT INCOME INFORMATION

Please select one option below:

- Student filed 2016 IRS Income Tax Return and used the IRS Data Retrieval Tool when FAFSA was completed.
- Student filed 2016 IRS Income Tax Return but did not use the IRS Data Retrieval Tool when FAFSA was completed. Student is required to provide a copy of the 2016 IRS Tax Return Transcript.
- Student did not file and was not required to file 2016 IRS Income Tax Return. (Must complete Section E)

SECTION D: PARENTS INCOME INFORMATIONPlease select one option below:

- Parents filed 2016 IRS Income Tax Return and used the IRS Data Retrieval Tool when FAFSA was completed.
- Parents filed 2016 IRS Income Tax Return but did not use the IRS Data Retrieval Tool when FAFSA was completed. Parents must provide a copy of the 2016 IRS Tax Return Transcript. (Must provide both IRS income tax returns if parents had filed separately)
- Parents did not file and were not required to file 2016 IRS Income Tax Return. (Must complete Section E)

There are various steps to request your 2016 IRS Tax Return Transcript:

- Get Transcript by Mail: Go to <https://www.irs.gov/individuals/get-transcript>. Click "Get Transcript by MAIL." Request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript."
- Get Transcript Online: Go to <https://www.irs.gov/individuals/get-transcript>. Click "Get Transcript ONLINE." Request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript."
- Automated Telephone Request: Call 1-800-908-9946
- Paper Request Form: Complete IRS Form 4506T-EZ or IRS Form 4506-T

SECTION E: NON TAX RETURN FILER INCOME CERTIFICATION**Student information** - Please select one option below:

- Student was not employed and had no income earned from work in 2016.
- Student was employed in 2016 and was not required to file 2016 IRS Income Tax Return. List income information below.

	Employer's Name	Total amount earned in 2016	W2 form attached
Student's Income			Yes / No

Parents information - Please select one option below:

- Parents were not employed and had no income earned from work in 2016.
- Parents were employed in 2016 and were not required to file 2016 IRS Income Tax Return. List income information below. Parents must submit a "**Verification of Nonfiling Letter**" from the IRS dated on or after 10/01/2017. The IRS Verification of Nonfiling Letter is proof that there is no record of a filed tax form for 2016. Request the letter at <https://www.irs.gov/individuals/get-transcript> or submit the IRS Form 4506-T and check box 7.

	Employer's Name	Total amount earned in 2016	W2 form attached
Parents' Income			Yes / No
Parents' Income			Yes / No

SECTION F: CERTIFICATION & SIGNATURES

Warning: If you purposely give false or misleading information on this form you may be fined, be sentenced to jail, or both.

By signing this form, I / we certify that all the information reported is complete and correct.

Student signature_____
Date_____
Parent signature_____
Date